



Project / Construction Manager Position

The purpose of the Project/Construction Manager (PM/CM) position is to control the time, cost and quality of projects related to the development of wireless telecommunications sites. This role plans and coordinates all aspects of the site development and construction process, including hiring subcontractors and working with owners, engineers, and vendors.

Primary Duties and Responsibilities:

1. Collaborate with engineers, client project managers and internal sales and estimating teams to determine the specifications of the project
2. Negotiate contracts with all subcontractors, engineers and vendors as required to reach profitable agreements.
3. Secure building permits and licenses (when applicable), delivery of materials and equipment to construction site
4. Schedule all phases of the project based on established client deadlines.
5. Monitor and manage all aspects of the construction process ensuring quality, safety and compliance to any and all building codes.
6. Keep internal and external customers abreast of construction progress. Provide timely reports as requested by client or executive management.
7. Stay in front of delays and find alternative methods to resolve problems that may arise such as inclement weather, emergencies or other issues to ensure the project stays on schedule.
8. Have complete knowledge of the SOW and vendor/subcontractor quotes to minimize back charges throughout the construction process.
9. Know and provide immediately at project conclusion all required documentation for project close-out.
10. Work with accounting to ensure that project is invoiced timely and accurately.

Regional Objectives:

1. Aide the regional and national sales team by providing contacts and opportunities to bid work through existing, established client network.
2. Provide support activities throughout the bid process to ensure alignment with Waterford quality and profitability goals.
3. Grow both direct and contracted services resources.
4. Develop delivery model for both sub contract and direct services resources.
5. Adopt and report on corporate financial objectives for both regional and corporate plan.

Minimum Qualifications and Job Requirements:

1. 5 years plus of industry related experience in telecommunications operations, and/or project management.
2. Experience necessary to obtain/hold a state-mandated GC License
3. College degree in applicable studies preferred
4. Clean driving record for the past 3 to 5 years



5. Basic to intermediate computer skills in the following programs: MS Word, MS Excel, MS PowerPoint, MS Outlook, Adobe, Dropbox
6. Ability to learn internal, proprietary software
7. A team player with leadership abilities
8. Attention to Detail
9. Solid organizational and time-management skills
10. Strong written and verbal communication skills
11. Excellent customer service skills

PHYSICAL DEMANDS: Standing, sitting, walking, talking and hearing. No special vision requirements other than the ability to read text off of computer screens. No lifting required.

WORK ENVIRONMENT: On-the-road field environment. Ability to work remotely.